

EMPLOYMENT VACANCIES

When employment vacancies occur and if a review of internal applicants does not yield competitive applications, outside advertisement and recruitment measures will be taken. An in-house notice will also be posted in the employees' work/breakroom area. All advertisements shall identify Southwest Technology Center as an "Equal Opportunity Employment/Education Institution".

Adopted: **January 1994 as policy P-104 and policy P-105**
Revised: **November 1995**