BUSINESS & COMPUTER TECHNOLOGY
CAREER MAJOR OPTIONS
Medical Insurance Coder
Executive Administrative Assistant
Medical Transcriptionist
Administrative Assistant
Medical Office Assistant
Customer Service
Administrative Medical Assistant

CONSTRUCTION TRADES
CAREER MAJOR OPTIONS
Cabinetmaker
Finish Carpenter

COSMETOLOGY
CAREER MAJOR OPTIONS
Cosmetologist
Master Instructor

ELECTRONICS TECHNOLOGY
CAREER MAJOR OPTIONS
General Electronics Technician
Electronics Assembler
PLTW - Biomedical Sciences (Juniors only)
4 Project Lead the Way Biomed Courses
College Algebra, Trigonometry, Biology, Chemistry, Statistics

AVIATION & AEROSPACE TECHNOLOGY
CAREER MAJOR OPTIONS
General Aviation - HS/Adult
Aerospace Technician-Adult only
Airframe Mechanic-HS/Adult

AUTOMOTIVE TECHNOLOGY
CAREER MAJOR OPTIONS
Automotive Service Technician
Maintenance / Light Repair Tech

HEALTH SCIENCE TECHNOLOGY
CAREER MAJOR OPTIONS
Fitness Specialist
Physical Therapy Aide
Occupational Therapy Aide
Veterinary Assistant

PRACTICAL NURSING
CAREER MAJOR OPTIONS
Practical Nursing
Certified Medication Aide
Certified Nursing Assistant
Certified Advanced Unlicensed Assistant

SERVICE CAREERS TECHNOLOGY
CAREER MAJOR OPTIONS
Service Careers Facilities Assistant
Metal Fabricator Assistant
Housekeeping Workforce Transition
Auto Detailing Assistant
ASSESSMENT
Adult: TABE and COPSystem
High School: PLAN and COPSystem
Cost: TABE/$10.00 CCC/$5.00

*TABE will be waived based on college transcripts.

ENROLLMENT OPTIONS
Adult and high school students
Full-time: 8:00 to 3:00
Part-time: 8:00 to 11:00
Part-time: 12:00 to 3:00

TUITION RATES
FREE for high school students
In district: $2.10 per hour
Out of district: $4.20 per hour

CONTACT INFORMATION:
Southwest Technology Center
711 West Tamarack
Altus, OK 73521
580.477.2250
www.swtech.edu

Ericka Wiginton
Director of Student Services
580.477.2250 ext 4740
ewiginton@swtech.edu

RaChe1 Smith
Career Guidance Counselor
580.477.2250 ext 4733
rachelsmith@swtech.edu

Sierra Hasty
Administrative Assistant
580.477.2250 ext 4779
shasty@swtech.edu

ATTENDANCE
High priority is placed on attendance. Reliability in the workplace is the single most valued employee trait in today's job market. The following attendance rules will apply to both secondary and post-secondary students enrolled in this program. Attendance will be calculated and applied to each nine-week grading period. Students will be required to be in attendance approximately 90% of the time. This means that a student cannot miss more than 5 days in a nine-week period. Aviation students must have 100% attendance in accordance with FAA standards.

ON-THE-JOB TRAINING
Students may be selected to participate in a work-study program during the semester prior to graduation. Selection is based on classroom work, attendance, work attitude, reliability and appearance.

COLLEGE CREDIT-CONCURRENT ENROLLMENT
Students can receive college credit hours towards an Associate of Applied Science through our cooperative alliance with Western Oklahoma State College.

FINANCIAL AID-ADULTS ONLY
To qualify for financial aid, students will need to complete a Free Application for Federal Student Aid, FAFSA, form and enroll in a career major that is at least 600 hours. Application forms may be obtained from the financial aid coordinator, Monica Cox. Please have documentation of high school graduation or G.E.D. completion.

Grants
PELL
OTAG
SWTC Foundation Scholarship
ODCTE Otha Grimes Scholarship
ODCTE McCrabb Scholarship
P.E.O. Program for Continuing Education
OAMCTE Scholarship for Minority Students
Lee Office Scholarship
Breakfast Club Scholarship
Oklahoma Business and Professional Women's Foundations Scholarship
Tribal Scholarships

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WIA Demand Labor Force Careers-OK Employment Security Commission Office
WIA-Youth Program
Department of Human Services-TANF
Department of Rehabilitative Services
Veteran's Benefits
Oklahoma Rural Organization/OK Employment Security

Air Force Aid Society

Southwest Technology Center does not discriminate on the basis of race, color, national origin, sex/gender, age, disability or veteran status. Inquiries concerning application of this policy may be referred to Ericka Wiginton, compliance coordinator, 711 West Tamarack Road, Altus, OK 73521 (580) 477-2250.