Educational Enhancement Advisor/Instructor

Applications are being accepted for an Educational Enhancement Advisor/Instructor. The position will remain open until filled.

Requirements: Bachelor’s Degree preferred, would consider Associate’s Degree with plan of study towards a Bachelors’s Degree obtainable within 24 months. Oklahoma Teaching Certificate preferred, but not required. 2 years experience in related area, computer background, and strong math skills preferred.

Duties: Monitor the Educational Enhancement Center. Engage with students/clients through instruction and creative educational methods to ensure successful training and job readiness. Instruct and assist students/clients to ensure program completion and provide GED preparation. Develop individualized and group study plans and tutor in specific subject matter. Conduct workshops that provide educational enhancement. Perform other duties as assigned by the supervisors. Complete job description can be found at swtech.edu.

Contract length 12 months: salary commensurate with experience and qualifications; fully paid health insurance and retirement benefits.

Send resume/application to SWTC, attention: Rodger Kerr, COO/Campus Director or Leslie Brown, POWER Program Director

SWTC is an equal opportunity employer.