

SCHOOL VISITORS

It is the policy of the Southwest Technology Center Board of Education that all visitors to any school facility obtain a visitor's pass at the administration office. Visitors will not be allowed to visit students during class without permission of the administration office. Students may not bring visitors to the classrooms or shops without permission from the instructor **and** the appropriate administrator. Parents are requested not to send or allow siblings to visit students in the classroom.

Staff members are not normally expected to have personal visitors during the school day.

Agents or other persons shall not visit teachers during school hours for the purpose of selling books or other articles without written consent from the superintendent.

The superintendent or anyone designated by the superintendent or board of education to maintain order in the district shall have the authority and power to order any person¹ out of the school building and off the school property when it appears that the presence of such person is a threat to the peaceful conduct of school business, school activities, and/or school classes.

The term "interferes with the peaceful conduct" includes, but is not limited to, actions that directly interfere with classes, study, student or faculty safety, housing or parking areas, or extracurricular activities; threatening or stalking any person; damaging or causing waste to any property belonging to another person or the district; or direct interference with the administration, maintenance, or security of property belonging to the district. This authority shall extend to the removal of any individual attending an official school property, when the superintendent or principal determines that a threat to the peaceful conduct of students exists.

Any person who refuses to leave the school building or grounds after being ordered to do so by the superintendent or Chief Operations Officer, shall be guilty of a misdemeanor and upon conviction shall be punished by a fine of not more than \$500.00 or by imprisonment in the county jail for not more than 90 days, or by both such fine and imprisonment.

Any person who is requested to leave the premises shall be unable to return to the premises without the written permission of the administration for a period of six months. A grievance or an appeal may be filed by the individual as per district policy GJ-P.

**REFERENCE: 70 O.S. §24-131
21 O.S. §§ 1375, 1376**

CROSS-REFERENCE: Student Handbooks

**Adopted: January 1994 as policy B-139 and policy S-152
Revised: November 1995
August 13, 2001, as policy B-165 and S-191**

¹ Does not include students, officers, or employees of the district.

THIS POLICY REQUIRED BY LAW.